

ADMINISTRATIVE WITHDRAWAL FORM

Check one:

_____ Faculty Initiated 15% Policy

_____ Faculty Initiated 60% Policy

The following student is hereby withdrawn for unsatisfactory attendance (15%) and/or failure to complete 60% of the coursework assigned in the course(s) listed below:

IF WITHDRAWING ALL COURSES <input type="checkbox"/> TOTAL CURRENT CREDITS BEFORE CHANGE _____ CREDITS ADDED _____ CREDITS DROPPED _____ NEW TOTAL CREDITS _____ FINANCIAL ASSISTANCE FROM: VETERANS <input type="checkbox"/> FINANCIAL AID <input type="checkbox"/> OTHER _____	EMPLID _____ OR NATIONAL ID ____/____/____ CURRICULUM/PROGRAM _____ SEMESTER/YEAR _____ 20_____ NAME _____ <div style="display: flex; justify-content: space-around; font-size: small;"> Last First Middle </div> <hr/> Address _____ Phone _____ City _____ State _____ Zip Code _____
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Class Number	Course Prefix and Number	Section	COURSE TITLE	CREDITS

Student may petition the instructor for reinstatement within five (5) class days of the withdrawal date listed below.	
<ul style="list-style-type: none"> Reason(S) For Withdrawal _____ Last Day Student Attended _____ 	
Instructor Signature _____	Date _____
Registrar Office Entry _____	Date _____