

WORKFORCE DEVELOPMENT at VHCC

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Career Studies Certificates	ADJUNCT FACULTY	PHONE NUMBER	EMAIL	OFFICE
♦ AMERICAN SIGN LANGUAGE	Anita Copley Kim Owens	739-2430	acopley@vhcc.edu kowens@vhcc.edu	ADM 101
♦ FIRE SCIENCE TECHNOLOGY	James Fletcher	739-2430	jfletcher@vhcc.edu	ADM 101
Programs				
♦ NURSE AIDE HCT 101 Health Care Technician I HCT 102 Health Care Technician II	Toby Cook Lisa Fannon Valerie Johnson	739-2430	tcCook@vhcc.edu lfannon@vhcc.edu vjohnson@vhcc.edu	ADM 101
♦ PHARMACY TECHNOLOGY HLT 261 Basic Pharmacy	Whitley Dotson	739-2430	wdotson@vhcc.edu	ADM 101
♦ BUSINESS MGMT. & LEADERSHIP BUS 111 Principles of Supervision I BUS 117 Human Relations & Lead. Dev. BUS 112 Principles of Supervision II BUS 195 Topics in Psychology of Work and Communications/Topics in Building Customer Relations and Selling	Randall Roberts	739-2430	rroberts@vhcc.edu	ADM 101
♦ SPECIALIZED EDUCATION COURSES (EX. Topics of Teaching on the Crooked Road)	David Winship	739-2430	dwinship@vhcc.edu	ADM 101
♦ CPR (American Heart Association) HLT 105 CPR	Jim Cook Janice M. Mabe	739-2430	jcook1@vhcc.edu jmabe@vhcc.edu	ADM 101
♦ FIRST AID & SAFETY HLT 106 First Aid & Safety	Cam Mumpower	739-2430	cmumpower@vhcc.edu	ADM 101

Non-Credit* (for a complete listing each semester check the website)	ADJUNCT FACULTY	PHONE NUMBER	EMAIL	OFFICE
♦ PHLEBOTOMY TECHNICIAN	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ CDL TRUCK DRIVER TRAINING (new for spring 2016)	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ PARENTS, CHILDREN, & DIVORCE (Court ordered for individuals contesting custody)	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ OSHA (10 Hour General Industry/30 Hour General Industry)	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ EPA CERTIFICATION, REVIEW, & EXAM	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ ADOBE (Adobe InDesign, Adobe Photoshop CC, Adobe Illustrator CC, and Adobe Acrobat DC)	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ MICROSOFT OFFICE (Microsoft Excel, Microsoft PowerPoint, Microsoft Word)	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ MECHANICAL CODE REVIEW	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ BEGINNER Trike/Sidecar	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ CENTRAL STERILE PROCESSING TECHNICIAN	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ CPR for HEALTHCARE PROVIDERS	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ CRC (Career Readiness Certificate) TESTING	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ SERVSAFE	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ MICROSOFT OFFICE SPECIALIST (MOS) Test prep. & certification exams	Staff	739-2430	workforce@vhcc.edu	ADM 101
♦ MT I CERTIFICATION	Staff	739-2430	workforce@vhcc.edu	ADM 101

* Courses not for college credit and vary by semester. Please check <https://vhcc.augusoft.net/> for an up to date listing of all non-credit courses.